

VILLAGE OF CLIFTON

P O Box 472
Phone 815-694-2273
villageclifton@yahoo.com

350 East Fourth Avenue

Clifton, IL 60927
Fax 815-694-2203
www.cliftonillinois.com

TO: Unsewered Home in the Village of Clifton
FROM: The Village of Clifton
SUBJECT: Potential Eligibility for Assistance from CDAP Grant Funds
DATE: March 30, 2011

As you may know, the Village of Clifton is currently undertaking a new Sanitary Sewer System Project. Such public works improvements are being financed in part with grant funds awarded by the State of Illinois under the Community Development Assistance Program. Because of the availability of the State grant funds, all unsewered households that can document their income eligibility may receive lateral service and connection assistance up to \$900. Please be advised that all homeowners, whether they qualify for assistance or not, are responsible for the final sewer service connection to their home using approved materials and methods.

We have scheduled the following times to be available at the village office to accept applications for subsidized connection assistance on behalf of low-to-moderate income households within the project area.

April 4, 2011	8:00 a.m. – 11:00 a.m. and 3:30 p.m. – 5:30 p.m.
April 5, 2011	8:00 a.m. – 11:00 a.m. and 3:30 p.m. – 5:30 p.m.
April 6, 2011	8:00 a.m. – 11:00 a.m.
April 15, 2011	8:00 a.m. – 11:00 a.m.
April 18, 2011	8:00 a.m. – 11:00 a.m.
April 27, 2011	8:00 a.m. – 11:00 a.m.
April 28, 2011	8:00 a.m. – 11:00 a.m. and 3:30 p.m. – 5:30 p.m.
April 29, 2011	8:00 a.m. – 11:00 a.m.

If it is impossible for you to apply during the times available, please contact us for an alternate appointment. All subsidy applications must be submitted by August 1, 2011, at 11:00 a.m. Failure to submit by this date will render the applicant ineligible to receive this assistance.

It is critical that you bring the following items with you to apply for this subsidy:

- 1) Proof of identification – a valid drivers license or Social Security card; and
- 2) Verification of your household's current income. PLEASE BRING ALL OF THE FOLLOWING THAT APPLY TO YOU:
 - a) Form SSA-1099 Social Security Current Benefit Statement
 - b) Most recent Form 1099-R Distribution from Pension, Annuities, Retirement, IRA's, etc.
 - c) Current pay stubs (please bring your last 3 stubs);
 - d) Current dividend and interest distribution statements
 - e) Documentation of any public aid received

(see back)

- 3) Proof of home ownership (real estate tax receipt or copy of deed)
- 4) Rental/Lease agreement or verification of location
- 5) Farmers and self-employed persons should bring their most recently completed 1040 income tax form.

To help determine whether or not your household may qualify for lateral service and connection assistance, the total gross income (as determined by HUD Section 8 income guidelines) for all the person 18 years or older living in your household must be less than:

Household Size	Income	Household Size	Income
1 Person	\$32,050	5 Persons	\$49,400
2 Persons	\$36,600	6 Persons	\$53,050
3 Persons	\$41,200	7 Persons	\$56,750
4 Persons	\$45,750	8 Persons	\$60,400

Please be advised, if you do apply and are determined eligible to receive grant assistance, below are some of the requirements that you will have to follow:

1. Work must be completed by a contractor. Work completed by the homeowner his/herself is not eligible to be paid by the grant.
2. Contractor must meet the requirements set forth to be included on the village's "Registered Contractor List". Those requirements include having on file at the village office, the following: State of Illinois Business License, Certificate of Insurance (minimum of \$500,000), a \$20,000 bond, as well as a copy of all current licenses held.
3. The homeowner must obtain and submit to the village three bids for the hook-up project. The homeowner may select any of the three contractors to complete the work; however, the grant will only pay the amount of the lowest bid (up to \$900.00). Any excess costs must be paid by the benefiting homeowner.
4. Once the village has given the homeowner approval to proceed with the construction via permit, the service line connection / hook-up must be completed, and the homeowner must submit to the village a request for payment along with the contractor's invoice within 60 days of the approval date.

Applications will not be accepted after August 1, 2011 at 11:00 a.m.

All applications are confidential. Should you have any questions, please contact the village at (815) 694-2273.